



Ph. (360) 452-1326 • Fax: (360)457-3212  
Website: portangeleslandmark.com • Email: info@portangeleslandmark.com

## RESIDENTIAL RENTAL CRITERIA

### REQUIREMENTS

- \* Fully completed application with a non-refundable fee of \$43 for each applicant. **Payable either by credit/debit card or money order to MOCO Inc.**
- \* Multiple applicants are accepted or denied as a unit.
- \* All residents over 18 years of age must be screened and approved in order to reside on the premises.
- \* Income at least 3 times the rent and verifiable.
- \* Pay minimum of first month's rent and deposit in advance of move-in.
- \* Furnish good rental references from previous landlords/owners or provide other acceptable references.
- \* Good credit standing. Credit will be looked at on an individual basis. Reports with on-going credit problems will be rejected.
- \* Premises used for living purposes only.
- \* Valid photo ID of each applicant.

### DISQUALIFIERS:

- \* History of property destruction. (However, if history is older than 3 years and can provide proof of payment in full, a higher deposit may be accepted to qualify.)
- \* Debt owed to previous landlords/owners.
- \* Prior evictions.
- \* Exceed HUD occupancy standards.
- \* Violent crimes against another or property damage.
- \* Falsifying information.
- \* Incomplete application.
- \* History of rodent & bug infestation or damage related to it could be a disqualifier.

### OTHER:

- \* Pets allowed at manager's discretion.
- \* Screened and qualified co-signers may be accepted in some cases. Co-signer screenings cost \$16.50
- \* All properties are "no smoking" inside units.

### NOTE:

- \* Return the completed application (**with payment to MOCO, Inc.**) to:

Properties by Landmark, Inc.

330 E 1<sup>st</sup> Street, Suite 1 Port Angeles, WA 98362 (360) 452-1326

Or **fax to (360) 457-3212** along with a copy of photo ID, agency disclosure signature page and credit card authorization for screening fee.

### SUBMISSION CHECKLIST

\_\_\_\_\_ Completed application with signature  
\_\_\_\_\_ Agency Disclosure signature page

\_\_\_\_\_ Screening payment  
\_\_\_\_\_ Photo ID

**Disclosure:** *If you have interest in knowing the location of sex offenders in relation to a rental property of interest, it is your responsibility and not the management company to do the research. This information can be obtained from local law enforcement agencies.*

(rev 3/2018)

