



330 E. 1st Street Suite 1 · Port Angeles, WA 98362
Ph. (360) 452-1326 · Fax: (360) 457-3212
www.portangeleslandmark.com

RESIDENTIAL RENTAL CRITERIA

REQUIREMENTS

- * Fully completed application with a non-refundable fee of \$43 for each applicant. **Payable either by credit/debit card or money order to MOCO Inc.**
- * Multiple applicants are accepted or denied as a unit.
- * All residents over 18 years of age must be screened and approved in order to reside on the premises.
- * Income at least 3 times the rent and verifiable.
- * Pay minimum of first month's rent and deposit in advance of move-in.
- * Furnish good rental references from previous landlords/owners or provide other acceptable references.
- * Good credit standing. Credit will be looked at on an individual basis. Reports with on-going credit problems will be rejected.
- * Premises used for living purposes only.
- * Valid photo ID of each applicant.

DISQUALIFIERS:

- * History of property destruction. (However, if history is older than 3 years and can provide proof of payment in full, a higher deposit may be accepted to qualify.)
- * Debt owed to previous landlords/owners.
- * Prior evictions.
- * Exceed HUD occupancy standards.
- * Violent crimes against another or property damage.
- * Falsifying information.
- * Incomplete application.
- * History of rodent & bug infestation or damage related to it could be a disqualifier.

OTHER:

- * Pets allowed at manager's discretion.
- * Screened and qualified co-signers may be accepted in some cases. Co-signer screenings cost \$16.50
- * All properties are "no smoking" inside units.
- * Proof of Renters Insurance with Properties by Landmark, INC. listed as an "additional interest" on the policy. (Personal Liability Limit minimum \$300,000 and Medical minimum \$5,000)

NOTE:

- * Return the completed application (**with payment to MOCO, Inc.**) to:

Properties by Landmark, Inc.

330 East 1st St. Suite 1, Port Angeles, WA 98362

Or fax to (360) 457-3212 along with a copy of photo ID, agency disclosure signature page and credit card authorization for screening fee.

SUBMISSION CHECKLIST

_____ Completed application with signature
_____ Agency Disclosure signature page
_____ Screening payment
_____ Photo ID

Disclosure: *If you have interest in knowing the location of sex offenders in relation to a rental property of interest, it is your responsibility and not the management company to do the research. This information can be obtained from local law enforcement agencies.*
(rev 3/2018)

