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[www.portangeleslandmark.com](http://www.portangeleslandmark.com)

## NOTICE OF INTENT TO MOVE

I/We \_\_\_\_\_  
residing at \_\_\_\_\_  
do hereby give the required written and legal notice to vacate the above premises.

**Note:** Valid and legal notice is twenty (20) days before the end of the rental period. Landmark rental contracts end the last day of the month unless agreed otherwise. If this deadline is not met, I/we understand that I/we become responsible to pay the next month's rent. As per contract terms, **TERMINATION OF TENANCY SHALL BE BY WRITTEN NOTICE OF TWENTY (20) DAYS OR MORE PRECEDING THE END OF THE RENTAL PERIOD GIVEN BY EITHER PARTY TO EACH OTHER.**

My/Our last day of occupancy will be: \_\_\_\_\_.

I understand that if I cannot vacate by the above date, I will be liable for any costs or charges resulting from the delay to vacate on time, up to and including a full month's rent. I also understand that if I/We choose to vacate early, I am still responsible for the property (i.e. utilities, yard care, etc.) until the last day of the rental period and keys returned to the Properties by Landmark, Inc. office.

As per rental contract terms, I am required to allow showings to prospective renters and denial of access is a contract violation and I may be liable for a fine up to \$100 and/or additional rent charges.

Roommate/Multiple Tenant Termination: I agree to have vacated the premises by that date, together with all my personal property. Any personal property left in the rental unit after that date will become the property of the remaining tenant(s) and I will make no claim to them.

In regard to the security deposit on the unit, I hereby agree that the deposit is for the unit during the full term of the tenancy of my roommates, and any additional tenants they may add to the rental agreement after I have terminated by tenancy, and I make no claim to any refund on the deposit for any future accounting as to its disposition. This notice supersedes any previous deposit agreement. A detailed report, any money due owing to me and copies of invoices will be placed in the USPS mail system within 30 days. (Effective July 1, 2023)

**Note:** If your tenancy is a lease, then you cannot terminate your tenancy prior to the end of the lease without the written consent of the other tenant(s) on the lease and the management.

Are your rent payments set up as direct deposit through ACH processing? \_\_\_\_\_

If yes, when do you want this stopped? \_\_\_\_\_

**\*\*\*If your ACH/Bill Pay is set up through your financial institution we are not responsible to cancel your withdrawal. You must contact your bank to cancel the Rent ACH/Bill Payment Payment.\*\*\***

Tenant(s) Signature(s): \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Signed and submitted this day: \_\_\_\_\_

Recorded by: \_\_\_\_\_ Date: \_\_\_\_\_